Apartment Cleaning Responsibility Form

This form can be used by residents to assure equal responsibility for cleaning common areas in your apartment ahead of Health and Safety Inspections or when moving out of your space. While individual bedrooms are the responsibility of the residents who occupy that room, common areas should be cleaned by all occupants. Once you have discussed which parts of the apartment you'd like to take care of, write your name by the assigned task(s). If you need assistance, your RA can help facilitate this conversation.

Stove top, Drip pans Kitchen Oven Kitchen Refrigerator Kitchen Microwave Kitchen Cupboards Kitchen Floors Kitchen Sink Kitchen Take out trash Kitchen Carpet/Floor Living Room/Hallways Take out trash Living Room Wipe surfaces Living Room Tub/Shower Curtain A/B Bathroom Toilet A/B Bathroom Floor A/B Bathroom Sink A/B Bathroom Vanity/Mirrors A/B Bathroom Tub/Shower Curtain C/D Bathroom Toilet C/D Bathroom Floor C/D Bathroom Sink C/D Bathroom Vanity/Mirrors C/D Bathroom Tub/Shower Curtain E/F Bathroom Tub/Shower Curtain E/F Bathroom Toilet E/F Bathroom Floor E/F Bathroom Floor E/F Bathroom	Task	Specific Common Area	Resident Responsible
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Sink E/F Bathroom Vanity/Mirrors E/F Bathroom	Toilet	E/F Bathroom	
Vanity/Mirrors E/F Bathroom	Floor	E/F Bathroom	
-	Sink	E/F Bathroom	
Take out trash E/F Bathroom	Vanity/Mirrors	E/F Bathroom	
	Take out trash	E/F Bathroom	

By signing below, I agree to clean the assigned tasks where my name is noted above.

Resident A: ______ Resident B: ______

Resident C: _____ Resident D: ______

Resident E: _____ Resident F: _____